

15th January 2018.

Dear Parents/Carers.

We have noticed that many children in Class 6 are arriving late for school on a regular basis.

We are now just 4 months away from the children sitting their SATs tests, and if the children are arriving late to class they are missing most of the basic skills lessons. They are also disturbing the children who are already in class and trying to concentrate on their work.

I appreciate that there may be the odd occasion when you cannot avoid being late due to traffic, but some of the children are arriving late every day, for which there is no excuse.

All children must be on the yard by 8.55am each day to begin lessons as soon as the school day starts.

If we do not see an improvement in the punctuality, you will be called in to school for a meeting with Mr. Verdin.

Thank you.

Yours sincerely,

Mr. Lancaster - Class 6 Teacher.

Miss Keogh - Assistant Head Teacher.

