

30<sup>th</sup> November 2017.

Dear Parents/Carers,

It has been brought to my attention that there have been some problems with the morning pick-ups and afternoon drop-offs for your child.

As I am sure you are aware, the transport is not organised by the school but by the transport office itself. However, we completely understand your anger and frustration at the lack of consistency and reliability of the transport to and from school.

Please rest assured that I am now dealing with the problem and hope to have it rectified as soon as possible.

Thank you for your understanding regarding this matter.

Yours sincerely,

Mr. N. Verdin.  
Head Teacher.