

9th May 2017.

To the parent of

We have not received the form from you informing us if you are accepting or declining the place you have been offered by Liverpool City Council for a place in Reception Class for your child.

If we do not hear from you by Friday 19th May we will assume you do not want the place and it will be offered to someone on the waiting list.

If you do want to accept the place, please return the form or contact school by email/telephone to confirm this, again by Friday 19th May at the latest.

Thank you.

Mrs. Hart-Davies.
Admin Officer.