

16th January 2018.

Dear Parents/Carers,

I am writing to let you know that we are saying goodbye to two valued members of staff this Friday.

Mrs. Nichols from the Nursery is leaving to take up a 12 month secondment position within the local authority. This role is to visit local early years provisions to advise on changes to be made to help to improve the setting and to hopefully raise the standards of their results.

Mrs. Nichols has been with the school for some years, having started in the Speech and Language Resource Unit before moving on to the Reception Class and then Nursery.

Mrs. Abraham has also been with school for quite a few years, and has worked across many of the year groups including the Speech and Language Resource Unit through to the Reception Class where she is currently based.

I am sure that you would like to join me in wishing them both the very best of luck with their new ventures.

Yours sincerely,

Mr. N. Verdin.
Head Teacher.